

**Minutes of PPG Meeting  
held at Kingfisher Surgery  
On  
Wednesday 24<sup>th</sup> September 2014**

**Present:**

Harriet Marshall; David Jones; Jean Forrest; Eva Bangle; Moyra Forrester; Wendy Church; Yvonne Wilcox

**Apologies:**

Sylvia Chapman; Sandra Adkins; Martin Neville

**Introduction:**

A brief introduction was given by members to welcome Yvonne Wilcox to the meeting. Yvonne has worked at the Practice for several years and is now Harriet's assistant.

**Minutes of last meeting:** (27<sup>th</sup> August 2014)

These were agreed and accepted as a true record of the meeting

**Matters arising:**

These were discussed under Item 6 – Work Plan

**Updates/New from the practice:**

Harriet informed us that unfortunately, whilst she was away, Dr Murray had left the practice suddenly on Friday September 19<sup>th</sup> and would not be returning due to personal circumstances. Although a slight set back as things were going well, it is hoped it will cause little disruption for the practice. Harriett told us that they would try to bring in two part time female doctors or a Nurse Practitioner and one Doctor (part-time) as soon as possible, given the notice period for a GP is usually three months. We currently have one locum Nurse Practitioner as well as our two Doctors. Harriet told us there are still more challenges to come and they will be unpopular with most staff. They have already been moved around once and they will be moved again, but ultimately this will create a dedicated and efficient team who will all work together. There are probably about five people who are on board at the moment. Harriet also informed us that NHS England had not started the procurement process yet and it was now likely to be August 2015.

**Report from Congress:**

There was no report as John was not at the meeting. David said he would contact John before our next meeting.

**Work Plan:**

Please see attached updated Work Plan

**Any other Business:**

After a discussion about whether we really need the water dispenser in reception, it was decided that we should terminate the contract as it is very expensive.

Progress is being made with regard to younger people joining the PPG, so hopefully, we will see one or two in the near future.

David suggested Sunday 23<sup>rd</sup> November as a date for our 'Open Meeting'. It was hoped Lynn Dalton from NHS England would attend.

**Date of Next Meeting: Wednesday 5<sup>th</sup> November 2014 at 7.15pm**